

From: Sakura Nakai
To: Jake Chen
Subject: Congratulations!

Dear Jake,

I just heard that you've been promoted to Vice President and was delighted by the great news. You've done an excellent job for many years and fully deserve this long-awaited recognition. I'm confident that, through your motivated efforts, you will meet the challenges of your new responsibilities and make a difference in the company.

Congratulations and best wishes for continued success in your career!

Take care,

Sakura