

Clark: Hello, this is Mike Clark of the sales department. Can I talk with someone in charge of making arrangements for a meeting room?

Shimizu: This is Yoko Shimizu, and I take care of that.

Clark: Thank you. I'd like to book a meeting room that can seat twelve people on the morning of May 25.

Shimizu: OK. Let me check the availability ... Well, the only room that's available is Room D, which can hold up to fifteen people.

Clark: All right. Does the room have a projector?

Shimizu: I'm sorry, but the rooms with projectors are both reserved already.

Clark: Oh ... That's going to be a problem.

Shimizu: Well, I'll ask the people who reserved the rooms if they could switch to a room without a projector.

Clark: I'd appreciate that. We're going to have some clients at the meeting and we can't change the date or time.

Shimizu: All right. I'll call you back when I figure this out.