

English translation of the Admission ticket

Test Center Information

試験会場 (Test Center)

◆試験会場の変更はできません。

◆QRコードより会場地図を必ずご確認ください。

料金別納郵便

郵便はがき

重要

切の離さないでください

一般財団法人 国際ビジネスコミュニケーション協会

〒164-0001 東京都中野区中野4-10-2 中野セントラルパークサウス5F

←Please be sure to check the opposite side for the location of your test center.

IBBC試験センター TEL 03-6835-1880 TOEIC公式サイト <https://www.ibbc-global.org/toEIC/>

TOEIC® Listening & Reading公開テスト受験票

(ADMISSION TICKET)

第 回 年 月 日

受験番号 (REGISTRATION NUMBER) 団体コード (COMPANY CODE)

ローマ字氏名 (NAME in ROMAN ALPHABET)

※解答用紙には下記ローマ字をご記入ください。

◆試験会場へのお問い合わせはご連絡ください。

◆敷地内は全面禁煙です。周辺道路での喫煙もご遠慮ください。

◆冷暖房や空調機などに対応できる服装でご来場ください。

◆不測の事態により公開テストが中止される場合は、公式サイト等にてお知らせいたしますので随時ご確認ください。

2025/AM

ここをゆっくりはがして、内側の記載内容も必ずご確認ください。

剥れている場合は貼ってはがしてはいけません。

Test administration number and Test date

Registration number:

Mark this number on your answer sheet at the test center.

Name in Roman alphabet:

Use this name on your answer sheet.

- ◆We will not accept any requests regarding changes of test center.
- ◆Please be sure to access the QR code and check the test center with the map.
- ◆Please do not contact the test center regarding the TOEIC test or test administration.
- ◆Smoking is prohibited on test center grounds. Please also refrain from smoking on the nearby streets.
- ◆You are advised to dress in a way that you can adjust your clothes to the room temperature and air-conditioning.
- ◆Please take all your garbage back home with you.
- ◆Please visit the TOEIC official website to check general notes and prohibited acts during the test administration.
- ◆We may cancel the test due to events outside of our control (e.g. earthquake, outbreak of infectious disease). In such a case, notifications will be posted on our official website.

Test day schedule

Time (AM/PM)	Details
9:25 ~ 9:55 / 14:05 ~ 14:35	Check-in time
9:55 ~ 10:20 / 14:35 ~ 15:00	Test explanations / Listening audio check
10:20 ~ 12:20 / 15:00 ~ 17:00	Test
12:20 ~ 12:35 / 17:00 ~ 17:15	Collection of test books and answer sheets
12:35 / 17:15	(Approximately) Exit from test room

- ◆You are not allowed to enter the test center after 9:55/14:35. Please come to the test center well in advance on the test day allowing for delays in public transportation or traffic jams.
- ◆There will be no break after 9:55/14:35. You are not allowed to leave the test room after 9:55/14:35.

What to bring

1. A valid photo ID providing your identity

Driver's license*, Student ID*, Passport, Individual number Card* (ID with "*" are acceptable only issued in Japan.)

※ Please note that you will not be allowed to take the test if you do not bring both an identification photograph (on an admission ticket) and a valid ID with a photograph to the test center. Your test fee will not be refunded in such cases.

*Photocopies/photographed images above will not be accepted.

2. Admission Ticket

Add your signature and photo that meets requirements

3. Writing equipment

HB pencil or mechanical pencil, eraser

4. Wristwatch

There will be no announcements of the time during the test.

You may not use anything other than a wristwatch as a timepiece.

This means no mobile phones, desk clocks, stopwatches, or wearable devices.

受験票A

スケジュール (Schedule)

14:05~14:35	集合・受付
14:35~15:00	試験の説明・音テスト
15:00~17:00	試験開始~試験終了
17:00~17:15	問題用紙・解答用紙の回収
17:15 (予定)	解散

持ち物 (What to Bring)

- ☐ 写真付の本人確認書類 (有効期限内の原本)
運転免許証・学生証・パスポート・マイナンバーカード (個人番号カード)
- ☐ 受験票 (証明写真を貼付)
- ☐ 筆記用具
- ☐ 腕時計

持ち物はこちら▶
最新情報を必ずご確認ください

注意事項 (Cautions)

「写真付の本人確認書類」と「受験票に貼る証明写真」をお持ちでない場合や、14:35までに受付にお越しいただけない場合は受験できません。その際の受験料は返金できません。

試験会場の正門 (入口) から受付までの移動に時間がかかる場合があります。また、受付の場所は試験会場によって異なります。交通機関の遅延等を考慮いただき、時間に余裕をもってご来場ください。

受験票に貼る証明写真の規定 (Requirements for Photograph)

下記の規定を満たした証明写真を貼付してください (カラー、モノクロ共に可)。裏面に氏名・受験番号を記入してください。

- ☐ 正面を向いたご本人の顔がはっきり確認できる (顔に影がないもの)
- ☐ サイズは縦4cm×横3cm
- ☐ 6ヶ月以内に撮影
- ☐ ご本人のみが写っている、頭部全体が写っている

◆受験票・写真は試験会場でも回収し、返却いたしません。
◆写真が規定を満たさない場合は受験できません。

Please write your signature inside the designated space (indicated by blue line). Please use a ballpoint pen with black ink. If parts of your signature are written outside of the blue line, you will not see the full image of the signature on your Official Score Certificate.

The images of your identification photograph and signature are printed on your Official Score Certificate.

Print your "name" and "registration number" on the back of your photograph, and attach it to the admission ticket. Make sure to use glue.

One identification photograph

Please prepare an acceptable identification photograph that meets all of the following requirements.

An Official Score Certificate will carry an acceptable identification photograph in black-and-white.

- The photograph must show the examinee's face looking straight out so that his/her face is recognizable (It must not show any shadows on his/her face).
- The size of photograph should be 4cm in height × 3cm in width.
- The photograph must be taken within 6 months preceding the test date.
- The photograph shows the examinee only.
- The photograph must show the upper body of examinee without a cap so that his/her head is in full view.

◆We do not return your admission ticket or your photograph after we collect them at the test center.

◆Please note that if you bring a photograph that does not meet requirements, you will not be allowed to take the test.